

# TSA OPEN SEASON

November 9 - December 14, 2015

## Federal Benefits Open Season Quick Reference Guide

### Federal Employees Health Benefits (FEHB)

Important Dates	Open Season Enrollment Period November 9-December 14, 2015	Effective Date of Open Season Election January 10, 2016	
Online References	How to Enroll	Open Season Enrollment Options for Eligible Employees	Comments
<p><b>Open Season Information:</b>  <a href="http://www.opm.gov/insure/openseason">www.opm.gov/insure/openseason</a></p> <p><b>General FEHB Info</b>  <b>FEHB Plan Brochures</b>  <b>FEHB Premiums</b>  <b>FEHB Plan Comparison Tool</b></p>	<p>Go to <a href="https://HRAccess.tsa.dhs.gov">https://HRAccess.tsa.dhs.gov</a> and click on the My EPP button or you may go directly to <a href="http://www.nfc.usda.gov/epps/">www.nfc.usda.gov/epps/</a></p> <p>You may submit your SF 2809 by fax, email or regular mail.</p> <p><b>Fax:</b> 1-877-872-7993</p> <p><b>Email:</b> <a href="mailto:Helpdesk@mailserver-hraccess.tsa.dhs.gov">Helpdesk@mailserver-hraccess.tsa.dhs.gov</a></p> <p><b>Mail:</b>                      TSA HRAccess                      Shared Service Center                      Metroplace 1, Suite 200                      2650 Park Tower Drive                      Vienna, VA 22180-7300</p> <p>HRAccess must receive the SF 2809 by December 14 (end of the Open Season and last day to make elections).</p>	<ul style="list-style-type: none"> <li>✓ Cancel your existing healthcare coverage*</li> <li>✓ Enroll in a healthcare plan</li> <li>✓ Change carrier/plan**</li> <li>✓ Change coverage**                             <ul style="list-style-type: none"> <li>Self</li> <li>Self Plus One</li> <li>Self &amp; Family</li> </ul> </li> <li>✓ Change enrollment in Premium Conversion</li> </ul> <p>* If you cancel your coverage the effective date is January 9</p> <p>** This may not be permissible if coverage is mandated by a court order.</p>	<p>If you are currently enrolled in FEHB and do not anticipate changing your plan during Open Season, please be aware that a number of FEHB carriers are making significant changes to their plans for 2016, including plan terminations and service area reductions.</p> <p>To view these changes, go to <a href="https://www.opm.gov/healthcare-insurance/healthcare/reference-materials/#url=BALs">https://www.opm.gov/healthcare-insurance/healthcare/reference-materials/#url=BALs</a> and read the most current Benefits Administration Letter, Number 15-404. If your current plan is scheduled to terminate or discontinue coverage in your area, you will need to enroll in a new health insurance plan during Open Season. Failure to enroll during Open Season will leave you without FEHB coverage for 2016.</p> <p><b>Receipt of new ID Cards:</b>                      Allow 6-8 weeks after the effective date of enrollment (January 10, 2016) to receive your new ID Card.</p>

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Visit the Office of Human Capital at:  
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Check out HRAccess at: <https://hraccess.tsa.dhs.gov>  
 Email: [helpdesk@mailserver-hraccess.tsa.dhs.gov](mailto:helpdesk@mailserver-hraccess.tsa.dhs.gov) (New Address)

Phone: 1.877.TSA.7990 (1.877.872.7990)  
 Fax: 1.877.TSA.7993 (1.877.872.7993)

## Federal Benefits Open Season Quick Reference Guide

### Federal Employees Dental & Vision Program (FEDVIP)

Important Dates	Open Season Enrollment Period November 9–December 14, 2015		Effective Date of Open Season Election January 1, 2016	
Online References		How to Enroll	Open Season Enrollment Options for Eligible Employees	Comments
<p><b>Open Season Information:</b>                      Go to <a href="http://www.opm.gov/insure/opensession">www.opm.gov/insure/opensession</a> and click on Dental or Vision - FEDVIP</p>		<p><b>Go to:</b>  <a href="https://HRAccess.tsa.dhs.gov">https://HRAccess.tsa.dhs.gov</a>                      and click on the “FEDVIP Program” under Important Links, or you may go directly to <a href="http://www.benefeds.com">www.benefeds.com</a>.</p> <p>You may also call                      1-877-888-3337                      (TTY: 1-877-889-5680).</p>	<ul style="list-style-type: none"> <li>✓ Cancel your existing dental and/or vision coverage*</li> <li>✓ Enroll in a dental and/or vision plan</li> <li>✓ Change carrier/plan</li> <li>✓ Change coverage                             <ul style="list-style-type: none"> <li>Self</li> <li>Self Plus One</li> <li>Self &amp; Family</li> </ul> </li> </ul> <p>* If you cancel your coverage the effective date is December 31</p>	<p>If you are already enrolled in FEDVIP, your enrollment will automatically continue. Benefits, premiums, and carrier participation may change. Review your plan’s 2016 brochure for details.</p>

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## Federal Benefits Open Season Quick Reference Guide

### Flexible Spending Accounts (FSAFEDS)

Important Dates	Open Season Enrollment Period November 9–December 14, 2015	Effective Date of Open Season Election January 1, 2016	
Online References	How to Enroll	Open Season Enrollment Options for Eligible Employees	Comments
<p><b>General FSAFEDS Program Info:</b>                      Go to <a href="https://HRAccess.tsa.dhs.gov">https://HRAccess.tsa.dhs.gov</a> and click on “FSAFEDS Program” under Important Links, or you may go directly to <a href="http://www.fsafeds.com">www.fsafeds.com</a>.</p> <p><b>FSA Savings Calculator Tool:</b>  <a href="https://www.fsafeds.com/GEM/Home/FSACalculator">https://www.fsafeds.com/GEM/Home/FSACalculator</a></p> <p><b>Additional Open Season Information:</b>                      Go to <a href="http://www.opm.gov/insure/openseason">www.opm.gov/insure/openseason</a> and click on Flexible Spending Accounts - FSAFEDS.</p>	<p>Go to <a href="https://HRAccess.tsa.dhs.gov">https://HRAccess.tsa.dhs.gov</a> and click on “FSAFEDS Program” under Important Links, or you may go directly to <a href="http://www.fsafeds.com">www.fsafeds.com</a>.</p> <p>You may also call 1-877-372-3337 (TTY: 1-800-952-0450).</p>	<ul style="list-style-type: none"> <li>✓ Enroll in any FSA</li> <li>✓ Re-enroll in any FSA</li> </ul>	<p>Employees who were enrolled in a Health Care Flexible Spending Account (HCFSA) and/or Limited Expense Health Care Flexible Spending Account (LEX HCFSA) in the 2015 coverage year are allowed to <b>carryover up to \$500</b> of unspent funds to 2016 by re-enrolling in an HCFSA and/or LEX HCFSA. <b>Re-enrollment is not automatic. Employees must take action during Open Season.</b></p>