

Bulletin for All TSA Employees – 4/6/2020

Mid-Year Changes to Dependent Care Flexible Spending Account

As more dependent care providers and schools respond to the call for social distancing, participants may feel the need to make a change to their Dependent Care Flexible Spending Account (DCFSA) election. Changes to a DCFSA election mid-year are permitted if a participant experienced a Qualifying Life Event (QLE).

Two QLEs that many have experienced recently are:

- A change in employment status for you, your spouse or dependent
- A change in cost or coverage of your dependent care services

The change to an account must be consistent with the reason for the change. For example, if a dependent care provider is no longer providing care (i.e., before/after care/daycare closes, summer day camp cancels or care is no longer needed), the election can be reduced. Similarly, if you need supplemental child or adult care due to an increase in hours worked, you may increase your election.

Participants may submit a QLE in their online account at www.FSAFEDS.com or click [here](#). Participants may also make submissions by calling **1-877-FSAFEDS (372-3337)**.

Questions?

Due to the current COVID-19 pandemic, the HCAccess Help Desk hours of operation have temporarily changed. Live agents will be available from 8:00 a.m. to 8:00 p.m. Eastern Time (ET), Monday through Friday, excluding Federal holidays, and closed Saturday through Sunday until further notice. Employees can contact the HCAccess Help Desk by phone at 1-877-872-7990, by fax at 1-877-872-7993, or by email at this [link](#). Employees can visit the HCAccess website [here](#) for valuable Human Resources (HR) information on a wide variety of topics and visit Human Capital online at this [link](#).