

Reminder!

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Visit the Office of Human Capital at:
<https://ishare.tsa.dhs.gov/OFFICES/HUMANCAPITAL>

Check out OHCAccess at: <https://hraccess.tsa.dhs.gov>
Email: helpdesk@mailserver-hraccess.tsa.dhs.gov

Phone: 1.877.TSA.7990 (1.877.872.7990)
Fax: 1.877.TSA.7993 (1.877.872.7993)

OHCAccess Reminder For Distribution to All TSA Employees

November 2016

Healthy Retirement Training Available Online

Retiring soon? Don't forget about the retirement application training entitled "*Completing a 'Healthy' Retirement Application Package: Federal Employees Retirement System (FERS)*". The training is available to all Transportation Security Administration (TSA) employees. You may access the training in three ways:

- Online Learning Center (OLC)
- OHCAccess website > Benefits > Completing a "Healthy" Retirement Application Package
- Click the Healthy Retirement link [here](#)

The Office of Human Capital (OHC) encourages retiring employees to complete this self-guided tutorial, which walks employees step-by-step through the forms they are required to complete after selecting their retirement date. The tutorial provides retiring employees with answers to these and other questions:

- What forms do I need to complete?
- When should I submit my retirement package?
- How do I submit a complete and correct retirement package to avoid delaying my retirement?
- Where should I submit my retirement package?

Additional retirement and benefits resources can be found on the OHC Employee Benefits iShare page and OHCAccess website under HR Resources for TSA Employees, linked [here](#).

If you have any questions, please contact the OHCAccess Help Desk by phone at 1-877-872-7990 or by email at this [link](#). Executives, please contact the Executive Help Desk by phone at 1-877-872-7991 or by email at this [link](#).